

**Global Knowledge Course Name:** PMP® Exam Prep Boot Camp

**Course Code:** 2860

**Course Overview:** In this course, you'll gain the essential preparation needed to pass the PMP and CAPM exams. Concentrating on content from the Guide to the Project Management Body of Knowledge-Third Edition (PMBOK® Guide) that is specifically covered in the exam, this course includes practice exercises and quizzes as well as study and test-taking tips using PMI® terminology.

**Course Length:** Four Days

**Who should Attend:**

- Associate project managers
- Project managers
- IT project managers
- Project coordinators
- Project analysts
- Project leaders
- Senior project managers
- Team leaders
- Product managers
- Program managers
- Project sponsors
- Project team members seeking the PMP or CAPM certification.

**You will Learn:**

- Prepare to take the PMP or CAPM exams
- Become familiar with PMBOK Guide® terms, definitions, and processes
- Master test-taking techniques
- Learn styles and types of questions found on the PMP or CAPM exams
- PMBOK® Guide's five process groups, nine knowledge areas, and the area of professional and social responsibility

**Suggested Prerequisites:**

- Introduction to Project Management (course 2868)
- IT Project Management (course 2819)
- Applied Project Management (course 2807)

**Course Fees:**

- \$2895 per person

**Customizable Course:** No

**Course Content:**

## Introduction

- PMP and CAPM Exam Requirements
- Exam Questions
- Maintaining Certification
- Exam-Taking Tips
- Assessment Quiz

## PM Foundation

- PM Definitions
- Project Life Cycle vs. Project Management Life Cycle
- Organizational Structure
- Practice Test

## PM Process Groups and Knowledge Areas

- PM Process Groups
- PM Knowledge Areas

## Project Integration Management

- Overview of Project Integration
- Develop Project Charter
- Develop Preliminary Project Scope Statement
- Develop Project Management Plan
- Direct and Manage Project Execution
- Monitor and Control Project Work
- Integrated Change Control
- Close Project
- Summary Exercise
- Practice Test

## Project Scope Management

- Overview of Project Scope Management
- Scope Planning
- Scope Definition
- Create WBS
- Scope Verification
- Scope Control
- Summary Exercise
- Practice Test

## Project Time Management

- Overview of Project Time Management
- Activity Definition
- Activity Sequencing

- Activity Resource Estimating
- Activity Duration Estimating
- Schedule Development
- Schedule Control
- Summary Exercise
- Practice Exercises
- Practice Test

#### Project Cost Management

- Overview of Project Cost Management
- Cost Estimating
- Cost Budgeting
- Cost Control
- Summary Exercise
- Practice Exercises
- Practice Test
- Play a Review Game

#### Project Quality Management

- Overview of Project Quality Management
- Quality Planning
- Perform Quality Assurance
- Perform Quality Control
- Summary Exercise
- Practice Test

#### Project Human Resource Management

- Overview of Project Human Resource Management
- Human Resource Planning
- Acquire Project Team
- Develop Project Team
- Manage Project Team
- Summary Exercise
- Practice Test

#### Project Communication Management

- Overview of Project Communication Management
- Communications Planning
- Information Distribution
- Performance Reporting
- Manage Stakeholders
- Summary Exercise
- Practice Test

## Project Risk Management

- Overview of Project Risk Management
- Risk Management Planning
- Risk Identification
- Qualitative Risk Analysis
- Quantitative Risk Analysis
- Risk Response Planning
- Risk Monitoring and Control
- Summary Exercise
- Practice Test

## Project Procurement Management

- Introduction
- Overview of Project Procurement Management
- Plan Purchases and Acquisitions
- Plan Contracting
- Request Seller Responses
- Select Seller
- Contract Administration
- Contract Closure
- Summary Exercise
- Practice Test

## Professional Responsibility

- Overview
- The Meaning of Professional Responsibility
- Section Review
- End of Course Review
- Play Review Game
- Computer-simulated Practice Test

## Course Exercises

- Network Diagram Exercises
- Earned Value Exercises
- Practice Tests
- Miscellaneous Exercises Throughout